

**Gallagher Township  
Supervisors Meeting Minutes  
June 1, 2022 ~ 7:00PM**

The June 2022 regularly scheduled public meeting of the Gallagher Township Supervisors was called to order by Chairman Bill McCoy at 7:02 PM, followed by a moment of silence and the Pledge of Allegiance.

In Attendance: Supervisors Bill McCoy, Brian Hoy, Ken Porter, as well as Township Residents; Jody Ritter and Timothy Lester.

Chairman McCoy stated an Executive Session was scheduled and held on May 18 at 5:30 PM at the Gallagher Township Municipal Building to discuss an employee issue. In attendance were Township Solicitor, Justin Houser; Supervisors Bill McCoy, Brian Hoy, and Ken Porter as well as Township Secretary, Mary Myers

The May 2022 public meeting minutes were submitted and approved with corrections. The noted correction-minimum cost of \$63,000 per year, not per month as was presented. Supervisor Hoy made a motion to approve the minutes as corrected, with Supervisor Porter seconding the motion; the motion unanimously carried.

A treasurer reported was presented. The total balance for all accounts as of May 31, 2022 was \$447,173.27 for May 2022. Chairman McCoy explained the added line item under liabilities as SEO funds received and deposited in the savings account, but not paid. Supervisor Hoy made a motion to approve the treasurer's report as presented with a second motion by Chairman McCoy; the motion unanimously carried.

Correspondences were presented for review by the Supervisors. No comment or questions were made regarding the correspondences received by the township and presented for review by the Supervisors for the month of May 2022. No questions were asked or comments made.

An SEO Report was presented by Chairman McCoy who stated the township had received two applications from SEO Kellen Krape for soil testing and a sewage permit along with the payment for each of them. The first application was from Joseph VanGorder for a property located at 20553 Coudersport Pike. The second application was from Christian R. Haffley for a property located at 193 Chickadee Lane

### **Public Comment**

No public comment at this time.

### **Old Business**

Chairman McCoy stated the township collected a total of 94 tires over the two-day collection period. Both Supervisor Hoy and Supervisor Porter questions what was the most the township had collected. Chairman McCoy stated this year's collection was the most. The number of tires collected required two trips to the Wayne Township Landfill.

Chairman McCoy stated Saar's Trees Service LLC hadn't removed the two trees on Supervisor Porter stated the township received a quote from Saar's Tree Service LLC to remove two trees on Carrier Road for a total cost of \$1800- \$900 each tree. Chairman McCoy made a motion to move forward with quote provided by Saar's to remove two trees along Carried Road utilizing State Funds. Supervisor Hoy seconded the motion; the motion unanimously carried.

Chairman McCoy stated for the ARLE Grant would need an estimate from Saar's to submit along with the grant. Supervisor Porter stated he speak with Saar's and to get the necessary quote to submit. Supervisor Hoy questioned if it was a 100% financing grant. Chairman McCoy stated it was dependent upon the finances of the township applying. It could be any where from zero to 10% of the total cost of the project.

Chairman McCoy stated the township didn't apply for the Federal Multimodal Grant because we weren't able to get the required UEI number. Advised we will be applying for the PA State Multimodal Grant presented and read Resolution 22-06 which approved spending the \$100 application fee for the PA State Multimodal Grant and authorized the secretary to

release the \$100 payment and submit the application for the grant. Chairman McCoy made the motion to accept/ sign the Resolution 22-06 to allow the payment of the \$100 application fee and apply for the PA State Multimodal Grant and also apply for the ARLE Grant- no application fee; Chairman McCoy made the motion to adopt Resolution 22-06 to apply to for PA State Multimodal Grant; Supervisor Porter seconded the motion; the motion unanimously carried.

Chairman McCoy provided an update on the equipment rental. Stated the ditches and berm work on the township roads was finished on May 27, 2022. The equipment sitting in the parking lot awaiting pick-up by Bradco. He also stated the township hadn't received a bill. Chairman McCoy made the motion to use State Funds to pay for the cost to rent the equipment once the bill was received. Supervisor Hoy seconded the motion; the motion unanimously carried.

Chairman McCoy stated the Sunshine Resolution the township received from the attorney was ready to go, however part of the resolution dealt with having access to a township web-site and our township's website is currently under construction. If adopted, it would have to be redone once the website was up and running- tablet adopting until the township website was online.

Chairman McCoy stated he spoke with Greg at Keystone Security on May 31, 2022. Greg questioned if he dropped off the wire, if the township employees could run the cables for the new camera; which will save the township money. Supervisor Hoy questioned where we were at on getting the information on their phones it has been since February of 2022. Chairman McCoy stated he would check into it and get it done.

### **New Business**

PA Dirt & Gravel was out and looked at the hole on Queens Run to see if a permit was needed. Sara advised the project would qualify for a Dirt and Gravel Grant to fix the hole. Chairman McCoy advised he received a message from Rachel, who was assigned to the project, to contact her after June 6, 2022 to set up a time for a site visit to get the ball moving. Will work with Pennsylvania State Engineering department to provide the engineering of the project.

Chairman McCoy state building inventory has been completed and is in a binder on file at in the meeting room as well as on electronically.

Chairman McCoy provided an employee work update. Also advised that we were almost out of diesel fuel. Questioned the other two supervisors if he should order 100 gallons. All agreed it would be a good idea.

Chairman McCoy stated there were issues with the timeclock and that it wasn't working properly. It wasn't printing on the time cards. Supervisor Porter asked if there was a reset button. It was suggested it might need a surge protector even though the entire building is protected.

Chairman McCoy stated the Township Secretary, Mary Myers, would be on vacation for the July 2022 regular meeting. He questioned if Supervisor Hoy or Porter had an issue with Jody Ritter could fill in for her and also stated the township could appoint an assistant or backup secretary/treasurer. All of the supervisors agreed Jody filling in would not be an issue. No additional public comment. Supervisor Hoy made the motion to adjourn the meeting. Chairman McCoy seconded the motion; the motion unanimously carried. The meeting was adjourned at 7:28 PM.

Gallagher Township Supervisor Chairman  
William McCoy

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Gallagher Township  
Secretary / Treasurer  
Mary J. Myers

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