

**Gallagher Township Board of Supervisor's
Regularly Scheduled Meeting Minutes
December 6, 2023 ~ 7:00PM**

The December 2023 Public Meeting of the Gallagher Township Board of Supervisors was called to order by Chairman Bill McCoy at 7:06 PM; followed by a moment of silence; and the Pledge of Allegiance.

In Attendance were Supervisors: Chairman, Bill McCoy; Vice Chairman, Brian Hoy and Supervisor, Will Mann; Township Solicitor, Justin Houser; Township Secretary, Mary Myers; and Township Residents and guest, Jody Ritter, Timothy Lester, Loretta Coltrane, Earl Straley, Harvey Palmatery, Jen Hoy, Lauren Hoy, Maria Mann, William Riccardo, Beth Riccardo, Brent Bowmaster, Hayley Baker, Gary Myers

Chairman McCoy, asked if anyone would be recording the meeting. No One Recording Meeting

A Consent Agenda was presented to the Board of Supervisors for approval. It included the following regular monthly action items: **Meeting Minutes** for the November 1, 2023 Public Meeting; the **November 2023 Treasurer's Report** for the Township's finances, November 1, 2023 up to and including November 31, 2023 - the presented report included all Payroll, Liabilities, Invoices paid for all accounts, and Deposits made into all accounts; and the **November 2023 Correspondences**.

Roadmaster Report

Vice Chairman and Roadmaster, Brian Hoy, provided the Roadmaster's Report for the month of November 2023 which included the following:

1. Finished blowing leaves on all roads.
2. Prepared Equipment for Winter Season.
3. Finished up Tree Cutting on Queens Run Road.

SEO Report

Kellen Krape, SEO activities on behalf of Gallagher Township for the month of November 2023 are as follows:

1. Keith Peterka Property – Existing System Inspection & Non-Building Waiver for Subdivision

Zoning & Land Use Permits Report

Zoning Permits issued by Clinton County on behalf of Gallagher Township in the month of October 2023 are the following:

1. Permit #5027 – 7198 Coudersport Pike, Shed
2. Permit #5026 – 315 Simmon Lane, 20x24 Existing Garage.

Public Comment

1. NO PUBLIC COMMENT

Old Business:

Approved 2024 Insurance Package

Motion to stay with Selective Insurance by Brian H, Seconded by Bill M. All voted in favor.

Employee Discipline

Township Solicitor Justin Houser read A verbal waring & A written warning to Mary Myers, Township Secretary/Treasurer. After a short conversation Mary Myers turned in her resignation and walked out of the meeting. The Solicitor requested that Mary Myers resignation letter be attached to the meeting minutes.

Daylighting Queens Run Road - Logs

Voted to release the Bond. Motion by Bill M, Second by Will M. All voted in favor.

Conversation about procedure to sell logs at township building from Daylighting of Queens Run Road.

Policy & Procedure Manual

Tabled till 2024, Motion by Brian H, Seconded by Will M. All voted in favor.

Queens Run Road Signs

Will be completed when parts arrive.

2024 Budget

Township Budget was Adopted with NO Tax Increase. Motion by Brian H, Seconded by Bill M. All voted in favor.

Dirt & Gravel Grant

Grant was denied by Soil Conservation District

Trout Unlimited

The project did not meet the criteria.

New Business:

Motion to Add Mountain Top & Provisions to the Agenda, Reason – just made aware in the last 24 Hours by Solicitor. Motion by Will M, Second by Bill M. All voting in favor.

Mountain Top & Provisions

Motion to Proceed with Labor & Industry to give permission to inspect property for Safety/Permit Issues. Motion by Will M, Second by Brian H. All voted in favor.

Purchase Diesel Fuel

Motion to purchase Diesel Fuel from Superior Propane. Motion By Brian H, Seconded by Will M. All voted in favor.

DCNR Grant Funding Training

NO action taken

School House Revitalization

Tabled till 2024 & create a 5-member committee, Motion by Brian H, Seconded by Will M. All voted in favor.

EMC

Motion to Pay Shane Barrett the amount of \$ 250.00. Motion by Bill M, Seconded by Will M. All voted in favor.

Mark Myers - Subdivision/Sewage Planning Module

NO Action Taken until more information provided. Motion by Brian H, Seconded by Bill M. All voted in favor.

CCATO Membership

Motion to Renew Dues for \$ 100.00. Motion by Brian H, Seconded by Will M. All voted in favor.

Motion To Add to the Agenda – Accepting Mary Myers Resignation/Advertise for Secretary/Treasurer Position

Motion to add accepting Mary Myers Resignation to agenda by Bill M, Seconded by Will M.

All voted in favor. Motion to add advertising for Secretary Treasurer position to agenda by Will M, Seconded by Brian H. All voted in favor.

Reason: Resigned during the December 6th 2023 Meeting,

Motion to Accept Mary Myers Resignation & Advertise for Secretary/Treasurer Position. Motion by Bill M, Seconded by Brian H. All voted in favor.

Adjourn:

With no additional business to discuss or public comments to be heard; Vice Chairman Hoy made the motion to adjourn the meeting. The motion was seconded by Supervisor Mann; the motion unanimously carried in a roll call vote. The meeting was adjourned at 8:34 PM.

The next regularly scheduled meeting will be held on Tuesday, January 2nd, 2024 at 7:00 PM.

Gallagher Township Supervisor Chairman
William McCoy

Gallagher Township Secretary / Treasurer

MARY J. MYERS

25 Sisters Lane Lock Haven, PA 17745 · 570-769-1631
mjmsunshine@yahoo.com

Gallagher Township Board of Supervisors
Attention: Chairman McCoy and Solicitor Houser
11837 Coudersport Pike
Lock Haven, PA

December 6, 2023

Dear Solicitor Houser & Chairman McCoy,

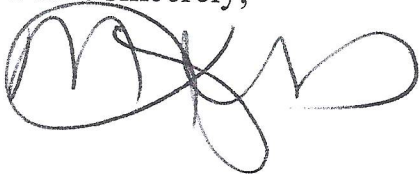
Over the past year and eleven months, I have had my ADA accommodation stripped; had no communication between the Board of Supervisors and myself, except via email, outside of the public meetings; delt with board member conflict and their utter disdain for one another; and have also been the subject of harassment, slander, defamation of character, false lighting, discrimination and retaliation in the workplace which has been both frequent and at times severe.

This nightmare has interfered with my focus and productivity both at home and at work. It has also been detrimental to my mental and physical wellbeing. I have given my all to Gallagher Township; however, the situation I currently find myself in has reached a point where I can no longer carry out the duties expected of me.

I know longer wish to hear about my job performance from members of the community where I live or from the residents of Gallagher Township. I no longer wish to have my actions question when I am acting in the best interest of the township and not a personal agenda. I am tired of cleaning up messes created by the members of the Board of Supervisors because instead of communicating with one another, they would rather stab each other in the back. I'm tired of being caught in the middle between two warring factions. I am tired of walking on eggs shells and waking up in a panic in the middle of the night or not sleeping because of it. I'm tired of waiting and wondering what the next PA State investigation to arise is going to be due to the vindictive nature of the members of the Board of Supervisors and their utter disdain for each other. I believe these experiences are something that no one, including me, should have to struggle with at work and at home because of work. It is for all of the above reasons; I hereby tender my resignation effective Friday, December 8, 2023.

I have spoken to Becky Raymond at Raymond's Office Works, LLC in regard to completing the DCED required close out audit. She is the local QuickBooks Expert and is familiar with the township's finances because I have worked with her in the past. She is available and has agreed to complete an audit of the township's finances prior to my leaving. The cost for this will be less than \$1000. I can make all the necessary arrangements prior to my leaving should the board agree to do this. I will also set-up a time to meet with Chairman McCoy to turn in the keys to the building and the file cabinets as well as to provide him with computer passwords. Chairman McCoy can reach me at 570-769-1631 or send me an email at mjmsunshine@yahoo.com to schedule a convenient time.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'MJMS', written in a cursive style.