

**Gallagher Township Board of Supervisor's
Regularly Scheduled Meeting Minutes
January 2, 2024 ~ 7:00PM**

The January 2024 Public Meeting of the Gallagher Township Board of Supervisors was called to order by Chairman Will Mann at 7:44 PM; followed by a moment of silence; and the Pledge of Allegiance.

In Attendance were Supervisors: Chairman, Will Mann; Vice Chairman/Secretary, Brian Hoy and Supervisor, Bill McCoy; Township Residents: Jody Ritter, Loretta Coltrane, Earl Straley, Harvey Palmatery, Jen Hoy Hoy, Maria Mann, Kenny Porter, Rusty Weaver, Warren Gottshall & Jacque Guttshall

Chairman Mann, asked if anyone would be recording the meeting. Brian Hoy was recording the meeting

A Consent Agenda was presented to the Board of Supervisors for approval. It included the following regular monthly action items: **Meeting Minutes** for the December 6, 2023 Public Meeting; the **December 2023 Treasurer's Report** for the Township's finances, December 1, 2023 up to and including December 31, 2023 - the presented report included all Payroll, Liabilities, Invoices paid for all accounts, and Deposits made into all accounts; and the **December 2023 Correspondences**.

Roadmaster Report

Vice Chairman and Roadmaster, Brian Hoy, provided the Roadmaster's Report for the month of December 2023 which included the following:

1. We have been plowing roads in the township.
2. The Daylighted section of Queens Run Road is melting off nicely
3. Section of Hollow Road the township scratched is plowing off nicely.
4. Fuel tank is installed, some rewiring will need to be done in the spring.
5. Battery Tenders are on all 3 pieces of equipment.

SEO Report

Kellen Krape, SEO activities on behalf of Gallagher Township for the month of December 2023 are as follows:

1. Nothing to Report

Zoning & Land Use Permits Report

Zoning Permits issued by Clinton County on behalf of Gallagher Township in the month of December 2023 are the following:

1. Nothing to Report

Public Comment

1. NO PUBLIC COMMENT

Old Business:

Daylighting Queens Run Road - Logs

Had three people interested in logs, Tom Brown, the person is from Russel Lane across from Township Building, they were to send email. Nothing received at township. Motion to table till next month. Motion by Brian Hoy, Seconded By, Bill McCoy. All in voted Favor.

Policy & Procedure Manual

Scheduled work session for January 17th at 6:00PM to finish reviewing the Manual. Motion by Brian Hoy, Seconded by Bill McCoy. All voted in favor.

Mountain Top & Provisions

Brian Hoy will call Steve Gibson to find out what to do. Several violations there, the county brought this to our attention. We made a motion in December to turn into L & I.

Mark Myers – Sewage Planning Module

Have not got anything new from the county, waiting to hear from county on how to proceed.

New Business:

Exit Audit for Township

Need to have an exit audit done on the township books, since the Township Secretary resigned. Motion by Brian Hoy to use the same auditing firm the township uses to complete their regular audit. Seconded by Bill McCoy. All voted in favor.

Time Clock

The current time clock is not working, we need to purchase a new one. Motion by Brian Hoy, Seconded by Will Mann. All voted in Favor.

School House Revitalization Committee

Warren Gottshall has a Clinton County cost analysis/feasibility study from 2009 to repair/refurbish the school house. Loretta Coltrane would like no more than 5 members on the committee. Warren attended the school. Just keep the supervisors informed of what you are working on and what you need from us.

Credit Card/Debit Cards – Township Supervisors

Looking to get Credit/Debit cards for all three supervisors and the secretary when we get a permanent secretary one, from First Citizens Community Bank. Discussed creating Purchase Order form to use Credit/Debit Cards. Motion by Brian Hoy, Seconded by Will Mann. All voted in favor.

Adjourn:

With no additional business to discuss or public comments to be heard; Brian Hoy made the motion to adjourn the meeting. The motion was seconded by Bill McCoy. All voted in Favor. The meeting was adjourned at 8:30 PM.

The next regularly scheduled meeting will be held on Wednesday, February 7th, 2024 at 7:00 PM.

Gallagher Township Supervisor Chairman
William Mann

Gallagher Township Secretary
